

427—22.7(216A) Payments.

22.7(1) *Method of payment.* Any entity receiving a grant under the community services block grant program shall submit a monthly requisition packet consisting of the following forms:

a. Monthly advance request and expenditure report containing a breakdown of the monthly expenditures of the entity in carrying out the activities funded through the grant;

b. State of Iowa claimant's certification for reimbursement of funds. DCAA may refuse reimbursement of funds for good reason such as evidence of fraud, lack of management controls, or noncompliance with grant conditions. Refusal shall be appropriately documented, and the grantee shall be informed of the reason for the refusal and remedial actions they may take.

22.7(2) *Receipt of federal funds.* All payments shall be subject to the receipt of federal grant funds by DCAA. The termination, reduction or delay of federal grant funds to the DCAA shall, at their option, be reflected in a corresponding modification to grants already made.

22.7(3) *Equipment purchases.* Equipment purchases must be approved in writing by the governing board for any piece of equipment involving over \$500 of CSBG funds. Additionally, prior state approval of the purchases must be requested by the chairperson and approved by the DCAA.

22.7(4) *Miscellaneous expenses.* Any miscellaneous expenditures involving over \$300 per purchase of CSBG funds must be itemized by expense and amount on the monthly CSBG expenditure report.